International Application Checklist for Graduate Programs

You may submit the application first and the supporting documents as they become available. Please submit all application materials to the International Programs address listed below.

CHECKLIST – your complete application should include the following:

- CSUCI Graduate Admissions application [http://www.csumentor.edu]
- $55.00 non-refundable application fee can be paid online when submitting an application.
- Official or attested copy of TRANSCRIPTS or the DETAILED professional evaluation issued by a transcript evaluation company. You may use International Education Research Foundation at [www.ierf.org](http://www.ierf.org) or World Education Services at [www.wes.org](http://www.wes.org), or a company listed on [www.naces.org](http://www.naces.org). Please have them send the evaluation directly to the International Programs address below.
- OFFICIAL transcripts from all United States domestic universities (if applicable).
- OFFICIAL TOEFL, PTE or IELTS score (waived if native language of the country is English) (notarized copies of TOEFL/ IELTS scores will NOT be accepted.)
- Two letters of recommendation (professional or educational. You may use the Recommendation Letter Form enclosed in this packet or provide letters. Dual degree program applicants should submit one letter reflecting business acumen and one reflecting technical abilities.)
- Résumé or Curriculum Vitae (For MBA and Dual degree, 2 year of work experience is required.)
- Copy of autobiography page (picture page) of current valid passport
- Financial Affidavit Form (enclosed in this packet)
- OFFICIAL test scores – see below for program specific tests required. For Master’s Degree Program in Mathematics, the 3.0 GPA requirements refer to the last 60 units of coursework completed. (Notarized copies of test scores will NOT be accepted.)
- Statement of Purpose

APPLICATION NOTES: CSUCI Institution/Program Codes (TOEFL 0236, GRE 4091, GMAT ZMG – GJ – 04)

<table>
<thead>
<tr>
<th>PROGRAMS</th>
<th>PROGRAM CODES</th>
<th>REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS BIO</td>
<td>04991</td>
<td>• GRE General</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• TOEFL (80 IBT), IELTS (6.5) or PTE</td>
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<tr>
<td>MBA</td>
<td>05011</td>
<td>• GMAT</td>
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<td></td>
<td></td>
<td>• 2 years of Work Experience</td>
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<td></td>
<td></td>
<td>• TOEFL (80 IBT), IELTS (6.5) or PTE</td>
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<tr>
<td>MS MATH</td>
<td>17011</td>
<td>• GRE if GPA is below 3.0 (minimum 575 in all sections)</td>
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<td>• TOEFL (80 IBT), IELTS (6.5) or PTE</td>
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<tr>
<td>MS Bio &amp; MBA DUAL</td>
<td>00000</td>
<td>• GMAT or GRE</td>
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<tr>
<td>MS COMPUTER SCIENCE</td>
<td>07992</td>
<td>• GRE</td>
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<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Please submit all application documents to:
CSU Channel Islands
International Programs
Rm. 2061 Sage Hall
One University Dr.
Camarillo, CA 93012-8599
USA
Recommendation Letter for CSUCI Graduate Program Applicant

Applicant’s Name: ________________________________  Semester Applying For: ___________________________

TO THE APPLICANT: Please provide information above. Mail a return envelope and this form to the individuals you have asked to provide a recommendation as a part of your application. Once the recommendation forms have been returned to you, submit these documents to CSUCI. Read the statement below and if you choose, sign it where indicated.

The Family Education Right Privacy Act of 1974 entitles CSUCI graduate students to have access to letters of evaluation in their permanent record files at CSUCI. The applicant may have waive the right of access to letters of evaluation, in which case letters of evaluation will be considered confidential by CSUCI and will not be available to the student. If you wish to waive your right of access to this letter of evaluation, please so indicate by signing your name on the line below the following statement.

I, the undersigned, hereby waive all rights or privileges provided by Public Law 930380 to inspect or challenge the content and comments appearing in this letter of recommendation. I agree that observations made in this letter of recommendation should be confidential between the writer and the various agencies to whom my confidential file may be addressed.

Applicant’s Signature Date

TO THE RECOMMENDER: The CSUCI Graduate Program Admissions Committee finds recommendations which present a balanced view of an applicant’s ability and attributes most helpful. Specific comments about significant attributes are more useful than general statements. Please be as candid as possible. Note that by law applicants may have access to all academic records. If the applicant has signed the statement above, your comments will be held completely confidential.

These questions are included only as guidelines. If you prefer to address the question of the applicant’s overall fitness for graduate education in some other manner, please feel free to do so. If you use additional sheets of paper, please staple them to the back of this form. Please return this form in the envelope addressed to the applicant. Please seal the envelope and write your signature across the seal on the flap.

Recommender’s Name
Telephone: ________________________________
Position/Title: ________________________________
Company/Organization: ________________________________
Address: ________________________________

Number & Street
City, State, & Zip Code and Country

Please submit to:
CSUCI International Programs
2061 Sage Hall
One University Dr.
Camarillo, CA 93012-8599
USA
HOW LONG HAVE YOU KNOWN THE APPLICANT? ______ Years _____ Months

UNDER WHAT CIRCUMSTANCES DID YOU KNOW THE APPLICANT?

_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________

PLEASE COMMENT ON THE APPLICANT’S ACADEMIC PREPARATION AND ABILITIES (BOTH POSITIVE AND NEGATIVE).

_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________

PLEASE COMMENT ON THE APPLICANT’S DEMONSTRATED AND/OR POTENTIAL ABILITIES IN THE FIELD FOR WHICH THEY ARE APPLYING.

_______________________________________________________________________________
_______________________________________________________________________________
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HOW WOULD YOU RATE THIS APPLICANT WITH RESPECT TO THE FOLLOWING QUALITIES?

<table>
<thead>
<tr>
<th>Quality</th>
<th>Exceptional Top 2%</th>
<th>Outstanding Top 10%</th>
<th>Very good Top 20%</th>
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<td>Maturity</td>
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☐ I recommend with some reservation that this applicant be admitted to the CSUCI Graduate Program.
☐ I do not recommend that this applicant be admitted to the CSUCI Graduate Program.

Recommender’s Signature     Date

Since your evaluation will become part of the applicant’s formal application, your prompt response in returning this form is essential to a timely decision. Please return the completed form in the self-addressed envelope provided by the student. Thank you for your cooperation.

Please submit to:
CSUCI International Programs
2061 Sage Hall
One University Dr.
Camarillo, CA 93012-8599
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City, State, & Zip Code and Country

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Recommender’s Signature     Date

Since your evaluation will become part of the applicant’s formal application, your prompt response in returning this form is essential to a timely decision. Please return the completed form in the self-addressed envelope provided by the student. Thank you for your cooperation.

Please submit to:
CSUCI International Programs
2061 Sage Hall
One University Dr.
Camarillo, CA 93012-8599
USA
Affidavit of Financial Support

All F-1 students are required to provide documentation of financial support before a form I-20 can be issued.

If the student will use his/her own personal funds as the source of financial support, the student MUST PROVIDE AN OFFICIAL BANK STATEMENT showing the availability of at least $22,820 to $33,350 (see page 2 for program specific estimates) in liquid assets. If the student will be supported by a private sponsor, (family member, friend, or private institution) the sponsor must sign the Statement of Financial Obligation below. In addition, sponsors MUST PROVIDE THEIR OFFICIAL BANK STATEMENT showing the availability of at least $22,820 to $33,350 (see page 2 for program specific estimates) in liquid assets. Bank statements and financial affidavits cannot be older than 6 months.

If the student will be sponsored by a public agency (embassy, home government, public institution, religious organization, etc.), the agency must provide official certification that the costs will be covered. Sponsorship statements cannot be older than 6 months.

Statement of Financial Obligation

Students requiring a form I-20 must complete this Statement of Financial Obligation and supply all appropriate documentation of financial support. If the student will be supported by funds other than his/her personal funds, the sponsor must sign below. If more than one sponsor will provide financial support, each sponsor must provide a separate letter declaring intent to sponsor. In addition, each sponsor must provide an official bank statement showing the availability of the necessary funds (please see Estimated Student Expenses above).

Sponsor’s name (Print) ______________________________ Relationship to student __________________

Sponsor’s signature _______________________________ Date __________________

Student’s name (Print) ______________________________ Relationship to student __________________

Student’s signature _______________________________ Date __________________

By signing above, the student and sponsor, if applicable, certify that sufficient financial resources will be available to cover all expenses (please see Estimated Student Expenses above) for the duration of studies at CSU Channel Islands. Further, by signing above, the student agrees to obtain and maintain adequate health insurance throughout the duration of studies.

If a spouse and/or children will be included on the I-20, please provide the following information (If necessary, use an extra sheet of paper).

Spouse ______________________________ Date of Birth __________________

City, Country of Birth __________________________ Country of Citizenship __________________________ Gender: Female ___ Male ___

Child ______________________________ Date of Birth __________________

City, Country of Birth __________________________ Country of Citizenship __________________________ Gender: Female ___ Male ___

All applicants holding or requiring F-1 student immigration status are required to complete the following before a form I-20 will be issued. In addition, appropriate documentation of financial support (see Page 1 of this form) will be required prior to issuance of I-20.

U.S. Social Security Number or CSUCI Student Number (if available) _______________________________

Name as it appears on Passport ______________________________ (Family Name or Surname), (First Name or Given Name)

Date of Birth (Month Day, Year) __________________________ Gender: Female _____ or Male ______

City of BIRTH __________________________ Country of BIRTH __________________________

Country of CITIZENSHIP __________________________

If you are currently in the United States, what type of visa do you hold (F1, F2, B1, B2, H1B, H4, etc.)? __________________
## Program Cost Estimates

### Enrollment and Student Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>MBA Enrollment Fees (6 credits per quarter / four quarter cohort model)</td>
<td>$13,200 ($550 per credit)</td>
</tr>
<tr>
<td>MS Biotechnology Enrollment Fees (6 credits per quarter/four quarter model)</td>
<td>$19,080 ($795 per credit)</td>
</tr>
<tr>
<td>MS Mathematics Enrollment Fees (8 credits per semester)</td>
<td>$7,600 ($475 per credit)</td>
</tr>
<tr>
<td>MS Computer Science (8 credits per semester)</td>
<td>$7,600 ($475 per credit)</td>
</tr>
</tbody>
</table>

### Estimated Living Expenses

<table>
<thead>
<tr>
<th>Living Expense</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Room and board</td>
<td>$8,800</td>
</tr>
<tr>
<td>Books</td>
<td>$1,240</td>
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<tr>
<td>Transportation</td>
<td>$1,000</td>
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<tr>
<td>Health Insurance</td>
<td>$830</td>
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<tr>
<td>Personal</td>
<td>$2,400</td>
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<tr>
<td><strong>Total Estimated Living Expenses</strong></td>
<td><strong>$14,270</strong></td>
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### Totals for Financial Statement

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Dual Degree (MS Biotechnology and MBA)</td>
<td>$33,350</td>
</tr>
<tr>
<td>Masters of Business Administration</td>
<td>$27,470</td>
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<tr>
<td>MS Biotechnology &amp; Bioinformatics</td>
<td>$33,350</td>
</tr>
<tr>
<td>MS Mathematics</td>
<td>$22,820</td>
</tr>
<tr>
<td>MS Computer Science</td>
<td>$22,820</td>
</tr>
</tbody>
</table>

**Family Members:** Students who will be accompanied by a spouse and/or children will need to submit additional documentation of financial support ($4000 for spouse and $3000 for each child).

Will you be transferring to CSUCI from another school in the US? ____YES ___ NO

If you answered YES, please have your international Advisor provide the following information:

Name of School ________________________________________________________________

Has this student maintained a valid F-1 student status? Yes No

Name and title of DSO: __________________________________________________________

Signature:______________________________ Date: __________________________________

School Name:  _________________________________________________________________

Address:______________________________________________________________________

Phone: _______________________________________________________________________

Fax:  _________________________________________________________________________

E-Mail: ___________________ ____________________________________________________

Please complete both pages of this form and mail or fax it to the address below. Your form I-20 cannot be issued until we have received this completed form, all required documentation of financial support, and if you are transferring from a school in the US that school must first enter your transfer data in SEVIS.

Please submit to:
CSU Channel Islands
International Programs
2061 Sage Hall
One University Dr.
Camarillo, CA 93012-8599
USA